

Mill Of Mains Parent Council Minutes

7/9/2026

6:30pm – 7:30pm

M of M Community Hub

Present: Jen Mitchell (chair, co-secretary), Justine Copland (treasurer, co-secretary), Kelsey Wilkinson, Jennifer Steedman, Sarah Gruar, Toni Cushnie, Audrey Kettles, Joanne Heathcoat, Louise Mackay, Aine Wise (deputy head teacher)

Apologies: Ashley Matheson

Jen opened with a welcome and introduction of herself and her role she thanked all in attendance and new members for coming. Justine introduced her self and her role.

Jen handed over to Mrs Wise to provide update from school

Dates for the diary

- * 30/09 Meet the teacher 3:30PM–5PM
- * 29/10 Halloween discos, times to be confirmed
- * 9/11 and 11/11 Parent teacher interviews

P7s are not doing a winter fair this year but as a year group are planning to run a cafe to raise funds for future trips.

Plans for Christmas activities in school such as Santa visit, silent disco and a panto to be looked into and confirmed. Parent council to see where they can support with these activities. Justine agreed to reach out to Santa and organise a visit, dates for this to be confirmed with school.

Staffing

Mrs Lesley is due to finish up in her role on the 11th of September, interviews to take place and a replacement found shortly.

Louise Campbell has joined the school in her role as School and Family Development Worker she is shared with another school and will work in Mill of Mains Wednesday, Thursday and every 2nd Friday. She has settle in well to her role

No other movement in staffing

Onery

The new P1s are settling in well and Miss Horton and the other staff in the onery are enjoying the new set up

Treasurers report

Justine provided update on the current bank accounts

Balance standing £1401.20 (£1300.80 after ring fenced)

Ring fenced balance of £100.40 DCC Budget

Donations made 26/27

£200 to P7 hoodies

Chairs update

Jen provided an update of her hand over received from Megan (previous chair) Jen has been getting set up on connect.scot (parent council support platform) and getting connecting with DCC to attend local chair wide meetings.

Jen is also looking into easyfundraising, a cash back facility open to parent councils, more information to follow.

Actions from the AGM

Kelsey reached out to Craigie barns primary parent council about encouraging engagement. They advised on building more interaction within the local community by opening up the Facebook page to allow more people to join and view, spoke about hosting events in the school and inviting the local community in for these.

Strong relationships between parent council with staff, parents and local community.

Looking to work with Louise (SFDW) on events within the school.

1 fundraiser and 1 event per term agree to be manageable to all.

Halloween swap shop suggested as term 1 event, Kelsey put this forward to vote

Jen agreed to first and Louise agreed to second. Jen to make a poster to share this, Kelsey agreed to sort costumes after donation, Mrs wise suggested holding the swap in the gym hall on the night of the meet the parent, this was agreed as a great idea.

Joanne suggested reaching out to Chest, Heart and Stroke in the new year to hold an event in the school and invite the local community in, Louise suggested the Health inclusion team this is to be circled back to in a future meeting.

Bingo Night

First fundraiser this year to be held in the school on Tuesday 3rd November, door open 5:45PM eyes down 6:30PM

Dress down and bring in donations for raffle and bingo prizes

Agreed with Mrs Wise to be on last day of term the 9th of October

Jen to make posters for this

Mrs Wise to add the date for this to the weekly updates

6th of October planning meeting via teams

Other Business

Circled back to facebook engagement

Discussed opening the page up to the wider community, it was discussed that as there is no pictures or private information given on the page that this would be ok.

Kelsey also agreed to update the facebook page with a weekly update of whats happening in the school this week coming.

Jen put this to vote

Kelsey agreed to first and Justine agreed to second this change

The use of permanent QR codes was discussed, it was decided that the traffic generated by the code versus cost of maintaining a permanent one was not cost effective and a decision was made to do away with a permanent QR code. This does not stop use of temporary ones for single use events.

Joanne raised the question around how parents are best to communicate with teachers etc after the removal of the ability to communicate over seesaw. Mrs Wise advised best way is to email, this can be done into the office general address or teachers can give out their emails if an ongoing chain of communication is required.

Mrs Wise will share the contact email in the weekly news letter.

Joanne raised a question around communication from the school in advance of yearly school routine events such as P7 shirt signing to be shared in advance to prevent parents wondering and children not being certain of events coming. Mrs Wise agreed to sharing these events with parents and children.

Kelsey asked if there is a school policy around school staff carrying their phones during the school day. Mrs Wise advised that the staff use their phones throughout the school day to communicate via teams should they need support or move messages between staff. These are not used in a personal way during class time or in-front of pupils.

The school no longer have radios to communicate, these were removed due to constant break downs, they were not the most reliable method of communication and they were also found to be a trigger for some children with the sudden and unexpected noise in class time. The funding used for these will be used elsewhere.

The subject of more ability for parental involvement in the school, such as parents with particular skills in their work roles etc being able to support with current school learning in class and sharing these skills. Mrs Wise agreed the school would always be happy to have more parental involvement and are happy to have skills shared.

Justine said she would get her work to reach out to the school around financial skills workshops that they can deliver in schools. Mrs Wise was happy with this.

Actions going forward

Jen to create a poster to advertise Halloween swap shop and share this with school and community

Jen to create poster for dress down and donate day for Bingo night

Justine to add new members to whatsapp group all new members agreed and shared their contact number for this use

Kelsey to do weekly updates on facebook

School website to be shared on parent council facebook page

Next meeting to be via Teams on Tuesday 6th October to discuss and finalise planning for Bingo night